

Draft Minutes
Water Conservation Commission

September 1, 2016

1. Call to Order/Introduction:

The meeting was called to order at 5:30 p.m. Commission members Grace Silva-Santella, Audie Robinson, Charlie Eskridge, JoAnn Cannon, Tom Britzman, Phil Clark, and Jan Shriner (arrived at 5:36 p.m.) were present. Jim Felton, Bethany Taylor, David Brown had notified staff that they were going to be absent from the meeting. Paul Lord, Jean Premutati, and Paula Riso were present from staff.

2. Introduction of New Public Members, Tom Britzman and Philip Clark, to the Water Conservation Commission:

New Commissioners Tom Britzman and Philip Clark were introduced to the Commission.

3. Public Comments on Any Item Not on the Agenda:

None.

4. Elect Chair and Vice Chair of the Water Conservation Commission:

Commissioner Cannon nominated Audie Robinson as Chair and Charlie Eskridge as Vice Chair to the Water Conservation Commission. Commissioner Britzman seconded the nomination. With a vote of 4-Ayes, 0-Noes, 2-Abstained (Robinson, Eskridge), 4-Absent (Felton, Shriner, Taylor, Brown), the motion was passed.

5. Action to Approve the August 4, 2016 Meeting Minutes:

Councilmember Silva-Santella made a motion to approve the minutes of the August 4, 2016 meeting. Commissioner Cannon seconded the motion. With a vote of 6-Ayes, 0-Noes, 0-Abstained, 4-Absent (Felton, Shriner, Brown, Taylor), the motion was passed.

6. Receive an Update on Changes to the Commission Membership Table:

Mr. Lord introduced this item explaining that the three incumbents, Taylor, Robinson and Eskridge, were reinstated for another two-year term; a new two-year term seat was added for Mr. Clark; and Mr. Britzman was filling the second year of the vacated seat.

Director Shriner arrived at 5:36 p.m. The Commission requested to move to agenda item 8.

8. Receive Staff's Recommendations to the Board of Directors Regarding the Water Conservation Commission's Goals and Objectives:

Mr. Lord introduced this item. Commissioner Silva-Santella questioned the list of Commission Goals and the absence of rainwater catchment rebate program and social media from the list.

Agenda Item 8 (continued):

Mr. Lord commented that they were still goals of the Commission even though they weren't on the list. Commissioner Cannon asked that the list be updated then provided to the Board for review. Discussion followed. The Commission agreed that the list of goals would include the items discussed at the May 5th meeting. The Commission agreed that if anyone attended and spoke at the Board meeting, they would speak for themselves, not the Commission.

7. Receive New Commissioner Orientation Information – Procedures for the Water Conservation Commission:

Mr. Lord introduced this item and reviewed the procedures for the Water Conservation Commission. Additional documents were handed out e.g. Parliamentary Procedures, and conservation excerpt from MCWD's Strategic Plan. Director Shriner briefly explained the Brown Act and how it applies to Commission members.

Commissioner Cannon left the meeting at 6:12 p.m.

9. Receive Updated GPCD, Water Production, and Water Consumption Data:

Mr. Lord introduced this item and gave an update on the latest data through the end of July 2016. There were questions on the increase in usage for the Commercial/Institutional Consumption by Month chart. Mr. Lord stressed that the data was not perfect. The production numbers were by calendar month and the usage numbers were as accurate as staff could get due to the fact that accounts are read and billed throughout the month. Mr. Lord stated that staff was looking at how they could get more accurate numbers for usage. There was discussion on metering and the increasing numbers of meters.

10. Receive Update on Public Events:

Mr. Lord gave an update on the past and upcoming activities at the Monterey County Fair. He stated that he would have a booth at the Labor Day Parade and invited volunteers to join him.

11. Review Proposed Agenda Items for the October 6, 2016 WCC Meeting and Future Meetings:

Mr. Lord reviewed the list of items for the October meeting and said he would add an update on the school program to the list. Commissioner Silva-Santella suggested to add an item to appoint a working group to be assigned to look at HE Toilets retrofit requirements.

12. Receive Update on Board/District Activities:

Director Shriner gave a brief update on the latest actions of the Board.

13. Receive Comments from Commission Members:

Commissioner Silva-Santella commented that there was a meeting in Carmel on the slant wells. She also commented that she heard on the radio that water usage was down 40% for CSUMB and wanted to thank staff for getting the word out.

14. Adjournment:

The meeting was adjourned at 6:48 p.m.